

Rules and Guidelines Regarding Liability for Horse Shows

Rule 2.7:

Every show must have a minimum of \$1,000,000.00 in general liability coverage from an insurance company authorized to do business in Colorado. The policy must provide coverage for liability claims from spectators, volunteers, employees and show participants (“athletic participants”). The policy must name CHJA and its Board of Directors as an additional Insured. Proof of adequate insurance must be provided to the Show Standards Chairman no later than 14 days prior to the show dates. Failure to provide proof will result in the show’s approval being immediately revoked. Exception: USEF approved shows will not be required to show proof of insurance, however, they must name CHJA and its Board of Directors as an additional insured.

Guidelines:

- All entry blanks should be signed prior to giving out the entry number. This includes online entries even though they state that they are electronically signed.
- Entry blanks should be kept on file a minimum of one year following the conclusion of the show.
- In case of an incident, regardless of severity, an incident report should be filed by the attending witnesses and/or participants.
- The EMT MUST file a written report with the Show Secretary every time they are called. If they speak with the person in their official capacity, they must file a report.
- Copies of this report need to go to the Secretary, the Manager, the EMT and the Steward.
- The Secretary should keep a separate file of all incidents which includes the EMT report, Incident Report, a copy of the Emergency Plan and a copy of the signed entry blank.
 - In the event that the injured/affected party is a minor, these documents need to be kept until that minor reaches maturity at 18 years of age.
 - In the event that the injured/affected party is an adult, the reports should be kept 5-7 years.
- Incident Reports should also be filed and include Name, Address, Contact information, a brief description of what happened, the injury if known at that time, date and time of the incident and what actions were taken (EMTs called and responded, ambulance called, transport of patient to ER, rider got back on horse and continued etc.). All forms needed for reporting are on the CHJA Website and are included in the Manager’s Packet.